

Project Management

All things project management.

- [BLISS](#)
- [Three Magic Questions](#)

BLISS

Be efficient

Look backward and forward

Recent activity or next steps

Cost, time, or quality variances (from what was estimated)

Potential risks

What the task owner needs to be successful

Insist on accountability

Simplify the agenda

Stay focused

Three Magic Questions

1. What is your understanding of the task?
2. What will the final deliverable actually look like?
3. What will be your first three steps as you begin working?

These 3 questions are paramount to avoiding additional unnecessary project costs. How? By eliminating rework.